

East Delta University Inter Department Transfer Form

(Attach copies of grade sheets of all semesters completed and submit a list of courses you want to transfer in the reverse side of this form.)

Name of the Student:	Present ID					
Present Dept:	Present Program:					
Proposed Dept:	Proposed Program:					
Reason for seeking transfer:						
CGPA: on completion of	credits.					
Signature of the student	Date					
Previous Record of Inter Department Transfer	if any: Yes □ No □, if Yes then,					
Old Department/Program	Old ID					
Minimum Requirements for Following Courses/ Programs to Transfer:						
Programs	Required subjects in HSC/A LEVEL Results					
CSE/EEE/ETE	Mathematics, Chemistry, Physics					
☐ Mathematics						
□ Physics						
□ Chemistry						
(For Office Use)						
Acceptable / Not acceptable	Approved / Not Approved					
Chairperson, Accepting Dept.	Chairperson, Releasing Dept.					
Date:	Date:					
(Seal of the Dept.)	(Seal of the Dept.)					

Courses to Transfer

Course Code

I like to retain the following courses for onward CGPA computation after transfer to the new department. I understand that some of these courses may not contribute to the degree requirement of the new dept.

Credits Grade

Approval*

Course Title

If needed an extra page can be added * Chairperson/Course Coordinator from Accepting Dept. shall sign the course(s) s/he approves.						
ID No.	Name of the student	Name of the student		Signature of the student		
(For Registrar's office only)						
New ID	Total Credits Transfer		Current CGPA			
Department: Program:						
Registrar's Off (Seal of the Office)	ice		Date		_	