Application Form for Admission

Abdullah Al Noman Road, Noman Society, East Nasirabad, Khulshi, Chittagong: 4209
☎ +88 0312 558645-6, ☎️ +01714 102062, 01974 102062
✉ enquiry@eastdelta.edu.bd  www.eastdelta.edu.bd

Completing your Application:
1. Read the instructions on the form carefully as you complete your application.
2. Please type or complete the form using black ink in block letters.
3. Please provide the documents in the checklist below.
4. Please return completed application form and all documents to:

   Office of Admissions
   Al-Noor Badroon Centre
   1486/ 1672, O. R. Nizam Road, Probartak Circle
   Chittagong, Bangladesh.
   ☎ +88 0312 558645-6
   ☎️ +01714 102062, 01974 102062
   ✉ enquiry@eastdelta.edu.bd

5. Please keep one set of photocopies of all the submitted documents for your own records.

Document Checklist:  

Please tick if provided or else cross the box

1. Completed Application Form with 3 Passport-Size Photos.

2. Attested Certificates/ Mark Sheet (s)/ Transcript(s).
   Your Teacher/ Public Representative/ Govt. Gazetted Officer/ Banker.

3. References
   Please enclose two references/ recommendations with this application.

4. Statement of Purpose: (For Scholarship Assessment)
   Your statement of purpose should explain in short why you want to study your proposed program.

5. Resume
   For Postgraduate Applicants only

6. Proof of English Language Ability:
   English language ability - IELTS, TOEFL, or other acceptable proof.
   Or
   Have taken the test but awaiting results.
APPLICATION PART (1)

Please complete this form and submit it with the application fee to the Office of Admissions.

Test Pass No: __________

RECENT 3-PHOTOS WITHIN LAST SIX MONTHS

Application for Admission:

Undergraduate: □ BBA □ BA in Econ. □ BA in Eng. □ BSc in CSE □ BSc in EEE □ BSc in ETE

Postgraduate: □ MBA □ MA in Econ. □ MA in Eng. □ MA in ELT

Application for Admission:

Semester: □ Spring □ Summer □ Fall   Year: 20 __ 

PERSONAL INFORMATION:

Name: ____________________________  Gender:  M □  F □

Last  First  Middle

Birth date: ____________  Blood Group: ____________

MONTH/DAY/YEAR

Permanent home address: __________________________________________________________

________________________________________________________

Landphone: ____________  Cellphone: ____________  Fax: ____________  E-mail: ____________

If different from the above, please give your mailing address. We will use this address for correspondence:

Mailing address: ________________________________________________________________

________________________________________________________

Landphone: ____________  Cellphone: ____________  Fax: ____________  E-mail: ____________

Nationality: ______________________________________________

FAMILY INFORMATION:

Mother's full name: ____________________________  Father's full name: ____________________________

Occupation: ____________________________  Occupation: ____________________________

Position

Name of business organization

Business Phone: ____________________________  Business Phone: ____________________________

Cell no. ____________________________  Cell no. ____________________________

Fax: ____________________________  Fax: ____________________________

E-mail: ____________________________  E-mail: ____________________________
### APPLICATION PART (2) (A): EDUCATIONAL INFORMATION

**Previous education:**
Please provide details of your educational history, stating your most recent institution first. Continue on a separate sheet if necessary.

<table>
<thead>
<tr>
<th>Title</th>
<th>Main field of study</th>
<th>Name and location of institution(s) attended</th>
<th>Dates of study (from-to)</th>
<th>Results</th>
<th>Date of Qualification</th>
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### Admission Requirements:

[Signature]

**Student’s Signature**

[Signature]

**Office’s Signature**

### ACADEMIC HONORS:
Briefly list any scholastic awards or honors you received in your academic career:

1.
2.
3.
4.

### TEST INFORMATION: (Optional)

<table>
<thead>
<tr>
<th>SAT Reasoning</th>
<th>SAT Subject</th>
<th>ACT</th>
<th>TOEFL</th>
<th>IELTS</th>
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<tbody>
<tr>
<td>Test Date</td>
<td>Results</td>
<td>Date</td>
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Please note all the dates when tests were or are to be taken as well as the scores you received on each test.

My signature below indicates that information contained in my application is complete, factually correct, and honestly presented.

**Signature:**

**Date:**
APPLICATION PART (2) (B):
CO-CURRICULAR INVOLVEMENTS / WORK EXPERIENCE (If any)

Please state your most favorite co-curricular activities and the reasons behind liking those.

WORK EXPERIENCES: (Use a separate sheet if necessary)

<table>
<thead>
<tr>
<th>Job Title</th>
<th>Employer's Name and Location</th>
<th>Date From - To</th>
<th>Brief description of main duties and responsibilities</th>
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Please enclose experience certificate (if any).

APPLICATION PART (3) (For Scholarship Assessment):

STATEMENT OF PURPOSE

Your statement of purpose should explain in short why you want to study your proposed program and how it will help your life and career.
APPLICATION PART (4)
REFERENCE/ RECOMMENDATION FORM

Applicant's Name: __________________________ Last ________ First ________ Middle ________
((Student's Name)

References/ recommendations are an integral part of the admission process because they can provide the specific examples which help the Committee on Admission look beyond grades and scores to learn about the applicant as an individual with a distinct personality and learning style.

Provide 2 (two) references / recommendations of Your Teacher/Public Representative /Govt. Gazetted Officer/ Banker who know you personally but not related to you.

Referees: Your comments are important to us and we thank you for your cooperation.

Please complete the brief questions below and provide additional written comments (optional) or information you think might be helpful to us.

I. What three words best describe the applicant? ____________________________________________

I recommend this candidate to EDU:

For academic qualities: ☐ Enthusiastically (One of the top few I’ve encountered) ☐ very strongly (top 10%) ☐ strongly (top 20%) ☐ fairly strongly ☐ without enthusiasm

For personal qualities: ☐ enthusiastically (One of the top few I’ve encountered) ☐ very strongly (top 10%) ☐ strongly (top 20%) ☐ fairly strongly ☐ without enthusiasm

Name: ___________________________ Institution/ Organization: ____________________________

Position: ___________________________ Cell Phone No.: ____________________________

Address: ___________________________

E-mail: ___________________________ Telephone No.: ____________________________

Fax No.: ____________________________

Signature: ____________________________ Date: ____________________________

II. What three words best describe the applicant? ____________________________________________

I recommend this candidate to EDU:

For academic qualities: ☐ Enthusiastically (One of the top few I’ve encountered) ☐ very strongly (top 10%) ☐ strongly (top 20%) ☐ fairly strongly ☐ without enthusiasm

For personal qualities: ☐ enthusiastically (One of the top few I’ve encountered) ☐ very strongly (top 10%) ☐ strongly (top 20%) ☐ fairly strongly ☐ without enthusiasm

Name: ___________________________ Institution/ Organization: ____________________________

Position: ___________________________ Cell Phone No.: ____________________________

Address: ___________________________

E-mail: ___________________________ Telephone No.: ____________________________

Fax No.: ____________________________

Signature: ____________________________ Date: ____________________________

Please use the reverse side of this form or a separate page for your written comments, if any.
### Application Part (5)

**5(A) - Total annual Income of the family**
*(parents/guardians/self):*

<table>
<thead>
<tr>
<th>Particulars</th>
<th>Amount (in BDT)</th>
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<tbody>
<tr>
<td>1. Salary Income</td>
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<td>2. Business Income</td>
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<td>3. Rental Income</td>
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<td>4. Income on Investment</td>
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<td>5. Agricultural Income</td>
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<td>6. Other Sources of Income</td>
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**5(B) - Annual family expenses:**
*(parents/guardians/self):*

<table>
<thead>
<tr>
<th>Particulars</th>
<th>Amount (in BDT)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Your education expenses at EDU</td>
<td></td>
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<tr>
<td>2. Education expenses for other family members</td>
<td></td>
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<tr>
<td>3. House rent</td>
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<td>4. Foreign travels (other than business)</td>
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<td>5. Medical emergencies</td>
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<td>6. Income tax</td>
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<td>7. Other taxes</td>
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<td>8. Other expenses (living exp. social obligation, electricity/gas/wasa/ phone bill, conveyance etc.)</td>
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<td>9. Vehicle maintenance with fuel &amp; Driver’s expenses if any</td>
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### Application Part (6)

**List sources or persons who are currently paying for your education:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Relationship</th>
<th>Address</th>
<th>Occupation</th>
<th>Annual Income</th>
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### Instructions

- A. The final decision regarding admissions will be based on the candidate’s academic background and performance in the written and oral tests.
- B. Application will not be processed without a Complete Application package which includes:
  1. Completed application form.
  2. Three passport size photographs of the applicant.
  3. One set of all certificates and mark sheets/transcripts (attested).
  4. Experience certificate, if any.

### For Office Use Only

- Accepted conditionally
- Not acceptable

Signature (with date)